

Havant Borough Council
Schedule of Fees 2017/18

	Price 16/17	Price 17/18
	£	£
Customer Services		
Elections		
Basic Electoral Register Edited Data	1.50	1.50
Basic Electoral Register Full Data	1.50	1.50
Marked Electoral Register - Data	1.00	1.00
Basic Electoral Register Edited Paper	5.00	5.00
Basic Electoral Register Full Paper	5.00	5.00
Marked Electoral Register - Paper	2.00	2.00
Certificate of Residency	5.00	5.00
Electoral Register - Monthly updates	38.00	38.00
Environmental Services		
Allotments		
Allotment - Replacement key	10.50	10.00
Allotment per Sq Metre	0.36	0.37
Allotment per Sq Metre - non resident	0.72	0.74
Beach Huts		
Beach Hut Let (non-Resident)	1,600.00	1,700.00
Beach Hut Let (Resident)	800.00	850.00
Beach Hut Plot Licence Fee (Non-Resident)	1,050.00	1,200.00
Beach Hut Plot Licence Fee (Resident)	525.00	600.00
Beach Hut Plot Transfer of Licence	-	1,200.00
Sports		
Bowls - per person	7.20	7.30
Bowls - per person senior citizen	5.60	5.60
Cricket Pitch (Senior 18+) full facilities with attendant	194.00	194.00
Cricket Pitch (Senior 18+) full facilities without attendant	133.00	133.00
Football Pitch (Senior 18+) full facilities with attendant	84.00	84.00
Football pitch - Professional Clubs or non residents	POA	POA
Football, rugby & cricket pitch (Junior <18) full facilities with attendant	44.00	44.00
Hockey/Volleyball (Senior 18+)	-	-
Rugby Pitch (Senior 18+) full facilities with attendant	84.00	84.00
Slipway - Key Deposit (Refundable)	-	75.00
Parks & Grounds		
Non profit making charitable events	Free	Free
All other events and uses of public open spaces	POA	POA
Pavilion/Clubhouse for non-match occasions	16.00	16.00
Circuses and funfairs non-trading day	300.00	300.00
Circuses and funfairs trading day	600.00	600.00
Refuse & Recycling		
Garden Waste Licence - 1 sack	32.00	32.00
Garden Waste Licence - 2 sacks	60.00	-
Garden Waste licence 140 litre wheeled bin	42.00	42.00
Garden Waste licence 240 litre wheeled bin	356.00	62.00
Hire of bulk waste bin for domestic use - 1100l	160.00	165.00
Hire of bulk waste bin for domestic use - 660l	145.00	150.00
Hire of bulk waste bin for domestic use - 940l	150.00	155.00
Household Bulky Waste	364.00	595.00
Household Bulky Waste oversized item	39.00	45.00
Purchase of additional or replacement wheeled bins (all services)	59.00	75.00
Replacement Garden Waste sack	5.00	5.00

Havant Borough Council
Schedule of Fees 2017/18

	Price 16/17 £	Price 17/18 £
Neighbourhood Support		
Cemeteries		
1. Person under 12 years.	No charge	No Charge
2. Persons of 12 years and over		-
a. New grave (single or double)	785.00	850.00
b. Re-open existing double depth grave	585.00	610.00
3. Children's Section		-
Exclusive Right of Burial/earthen grave(including certificate):		-
a. 30 years	250.00	250.00
b. Five-year top-up fee	35.00	35.00
4. Adult Section		-
Exclusive Right of Burial/earthen grave (including certificate)		-
a. 30 years	550.00	650.00
b. Five-year top-up fee	70.00	100.00
5. Interment of cremated remains	225.00	250.00
6. To transfer exclusive right of burial.	40.00	40.00
7. Right to erect a memorial in accordance with regulations including inscription, additional inscription, wedges, books, kerbs etc, for 10 years	120.00	150.00
8. Right to place a stone vase - one per interment (maximum of two) or other approved additions to existing memorial	55.00	60.00
9. Memorial + full kerb set (Havant Cemetery only)	150.00	175.00
10. Replacement of existing kerbing / memorial in traditional areas	125.00	125.00
11. Exhumation of remains	-	-
12. Interment of cremated remains	225.00	250.00
13. In Old Garden of Rest (Tablets only area/max. two interments)		-
a. Interment of Cremated remains (First Casket) + 30 year Exclusive Right of Burial.	315.00	400.00
b. Exclusive Right of Burial for 30 years (where no internment takes place)	180.00	200.00
c. Five-year top-up admin fee	35.00	50.00
d. Right to place a plaque/cut an additional inscription	35.00	50.00
e. Interment of additional casket in an occupied space	190.00	250.00
14. New Garden of Rest (Section 3, max. four interments)		-
a. Exclusive Right of Burial (including certificate) for burial of four caskets of cremated remains – 30 years	220.00	250.00
b. Right to erect a memorial for ten years (including certificate) in accordance with regulations - 10 years	120.00	150.00
c. Burial of subsequent cremated remains up to a maximum of four in any one plot	225.00	250.00
15. Natural Burial Area (Warblington Extension Only)		-
a. Persons under 16 (see previous)	No charge	No Charge
b. Single depth grave only (includes chip for identification)	735.00	735.00
c. Interment of Ashes no casket	225.00	250.00
d. Contribution to planting in natural burial area (not for specific burial	-	-
Memorial Cleaning	-	20.00
Memorial Plaques	-	200.00

Havant Borough Council

Schedule of Fees 2017/18

Schedule of Fees 2017/18	Price 16/17 £	Price 17/18 £
Licensing		
Hackney Carriage & Private Hire Vehicles		
Accessories - Number plate bracket	11.00	11.00
Accessories - Pair of pouches	3.00	3.00
Accessories - Universal bracket	5.50	5.00
Committee grant of 1 year Operator licence	125.00	137.00
Exemption Certificate	50.00	50.00
Hackney Carriage Licence/transfer (inc Plate)	205.00	170.00
Hackney Carriage Meter Test	12.00	12.00
Hackney/PHV Drivers Licence - Committee Grant	186.00	-
Hackney/PHV Drivers Licence Initial 3 Year	110.00	107.00
Knowledge Test	40.00	45.00
Operator Licence additional Address	435.00	448.00
Operator Licence Initial/5 Year renewal	435.00	448.00
Pre application vehicle mechanical inspection	89.00	90.00
Private Hire Vehicle Licence (Inc Plate)	150.00	150.00
Replacement - Copy Licences(where permitted)	15.00	12.00
Replacement - Identification Card	17.00	15.00
Replacement - Vehicle Licence Plate	20.00	18.00
Special vehicles and limousines mechanical Inspection	134.00	135.00
Vehicle Inspection failure to keep appointment	45.00	45.00
Vehicle Mechanical inspection on application	89.00	90.00
Vehicle Mechanical subsequent re-inspection	48.00	50.00
Gambling Act 2005		
Adult gaming centre	800.00	800.00
Betting premises (non track)	480.00	480.00
Bingo premises	800.00	800.00
Family Entertainment Centre	400.00	400.00
Social Lotteries – new	40.00	40.00
Social Lotteries – renewal	20.00	20.00
Licensing Act 2003		
Personal licence	Statutory fees; see	
Premises licence	www.havant.gov.uk/law-and-	
Temporary event notice	Licensing/licence-fees	
Street Trading consents		
Street Trading Licence 6 month consent (Min £600)	5.00	5.00
Street Trading Licence annual consent (Min £1000/Max £1800)	5.00	5.00
Temporary Street trading - Daily	120.00	120.00
Temporary Street trading - Mon-Sat	550.00	550.00
Other licence fees		
Control of Sex Establishments Licence Fee	4,400.00	4,400.00
Dangerous Wild Animals Licence	96.00	96.00
Animals boarding Establishment Act 1963	115.00	115.00
Breeding of Dogs Act	115.00	115.00
Pet Animals Act 1951	100.00	100.00
Riding establishments Licence	167.00	167.00
Skin Piercing Registration	115.00	115.00
Zoo Licences Act 1981	272.00	272.00
Scrap Metal dealer Act 2013		
Collectors Licence	110.00	110.00
Site Licence	260.00	260.00
Vary from Collectors to Site Licence	180.00	180.00
Other variations (Site to Collectors, change of name or address)	30.00	30.00

Havant Borough Council

Schedule of Fees 2017/18

	Price 16/17 £	Price 17/18 £
Pest Control		
Agricultural	84.00	84.00
Bed Bugs - Domestic	52.00	52.00
Bed Bugs - Domestic Concessionary	-	-
Cockroaches - Commercial	84.00	84.00
Cockroaches - Domestic	52.00	52.00
Cockroaches - Domestic Concessionary	-	-
Commercial and Other Premises	84.00	84.00
Commercial and other Premises - Additional re-visits as required.	84.00	84.00
Domestic	38.00	38.00
Domestic Concessionary	-	-
Fleas - Commercial and Other Premises	84.00	84.00
Fleas - Domestic (1-3 bedrooms)	52.00	52.00
Fleas - Domestic (4-6 bedrooms)	84.00	84.00
Fleas - Domestic Concessionary (1-3 bedrooms)	26.00	26.00
Fleas - Domestic Concessionary (4-6 bedrooms)	42.00	42.00
Wasps - Commercial and Other Premises	72.00	72.00
Wasps - Domestic	68.00	68.00
Wasps - Domestic Concessionary	34.00	34.00
Private Sector Housing		
British Entry Clearance (Housing Inspections)	110.00	112.00
HMO Licence (5 or less occupants)	504.00	504.00
HMO Licence (6 to 10 occupants)	629.00	629.00
HMO Licence (11 to 15 occupants)	754.00	754.00
HMO Licence (16 to 20 occupants)	880.00	880.00
HMO Licence (Over 20 occupants)	1,007.00	1,007.00
Car Parking fees		
No changes to car parking charges proposed for 2017/18. Parking fees available at:		
http://www.havant.gov.uk/parking/car-parks		
Traffic Management		
Emergency Road Closure by Order	467.00	600.00
Misc - Provision of Access Protection Lines	60.00	60.00
Misc - Traffic Cone Hire up to 5 cones	-	25.00
Misc - Traffic Cone Hire up to 10 cones	-	35.00
Misc - Traffic Cone Hire up to 20 cones	-	55.00
Parking Bay Suspension by Notice; per bay, per day	50.00	50.00
Section 115 Consent	450.00	450.00
Single Permanent Traffic Regulation Order (for a developer, standard parking restriction in a single road.		
(Additional TRO types to be charged separately at same rate)	3,000.00	3,000.00
Temporary Road Closure by Notice	215.25	400.00
Temporary Road Closure by Order	252.15	450.00
Tourism/Private Signing - Administration (including signing scheme design and documentation)	20% of cost	20% of cost
Tourism/Private Signing - Formal application (including vetting and definitive response)	125.00	125.00
Tourism/Private Signing - Maintenance (including cleaning and removal if no longer required)	10% of cost	10% of cost
Tourism/Private Signing - Provision of signs (including manufacture, supply and erection)	At cost	At cost
Tourism/Private Signing - Replacement (if costs cannot be recovered following accident, damage or theft)	At cost	At cost
Tourism/Private Signing - Supervision (including ordering work and inspection)	10% of cost	10% of cost

Havant Borough Council

Schedule of Fees 2017/18

	Price 16/17 £	Price 17/18 £
Animal welfare & environmental protection		
Dog Kennelling	10.00	10.00
Drain Clearing - rodding method only	86.00	86.00
Environmental Searches - Commercial	Free	Free
Environmental Searches - Domestic	Free	Free
Local Air Pollution Control (LAPC)	Prices set by Defra and available on their website	
Local Authority Integrated Pollution Prevention and Control		
Return of Stray Dog (Statutory Fee)		25.00
Safer Food Better Business	28.20	28.20
Planning		
Planning Development		
Planning application fees are available through the planning portal http://www.planningportal.gov.uk/planning/usefultools Pre Planning advice - see http://www.havant.gov.uk/planning-and-environment/planning-services/pre-application-advice-and-charges		
COMMUNITY INFRASTRUCTURE LEVY (CIL)	-	-
DEVELOPMENT CONSULTATION FORUM	2,500.00	2,500.00
FEES FOR PLANNING APPLICATIONS	-	-
Hampshire Highways Pre-Application Charges	-	-
Havant Borough Local Plan (Core Strategy)	44.00	44.00
Havant Borough Local Plan (Core)	33.00	33.00
Planning Application Validation Check	40.00	40.00
Local Plan Policies Map Booklet	33.00	33.00
HIGH HEDGES LEGISLATION - Submission of Complaint	550.00	550.00
Section 106 Agreements		
i) Unilateral Agreements - Bespoke	275.00	275.00
i) Unilateral Agreements - Template	POA	POA
ii) Bi-Lateral Agreements - Major Applications	137.5 per hour	137.5 per hour
ii) Bi-Lateral Agreements - Minor Applications	731.00	731.00
ii) Bi-Lateral Agreements - Other Applications	283.00	283.00
The Council charges a fee to monitor all planning obligations and this is decided at a cost per head of term contained within the obligation and is in addition to the legal charge for drafting and checking the obligation.	POA	POA

Havant Borough Council

Schedule of Fees 2017/18

	Price 16/17 £	Price 17/18 £
Programmes		
Facilities		
Additional hire charge (Saturday)	34.15	34.15
Additional hire charge (Sunday)	50.75	50.75
Additional hire charge after 8.00pm (Mon-Fri)	34.15	34.15
Copying price - Per A0 / A2 page	0.10	0.10
Copying Price - Per A3 / A4 page	0.10	0.10
Data Protection Act Subject Access request	10.00	10.00
Hire of Council Chamber/Hurstwood Room - Community Group	40.00	40.00
Hire of Council Chamber/Hurstwood Room - Standard	50.00	50.00
Hire of Hollybank Room - Community Group	30.00	30.00
Hire of Hollybank Room - Standard	40.00	40.00
Hire of Newlease Room/Tournerbury Room - Community Group	25.00	25.00
Hire of Newlease Room/Tournerbury Room - Standard	30.00	30.00
Other rooms = on request from	10.00	10.00
Provision of tea and biscuits	-	-
Land Charges		
Note - certain Con 29 fees will be subject to VAT in 2017/18. Fees are currently under review and any revised fees will be agreed with the relevant portfolio holder.		
Combined LLC1 and CON 29R Search	340.00	340.00
Combined search and CON 29R	280.00	280.00
Each additional enquiry in applicant's own words	40.00	40.00
Each additional parcel	40.00	40.00
Each printed enquiry	30.00	30.00
Each printed enquiry 19, 20 or 22	60.00	60.00
First parcel of land - Commercial	267.00	267.00
First parcel of land - Residential	207.00	207.00
Numbering of new developments	-	270.00
Official Search of whole register	99.00	99.00
Property Name Additions/Amendments	-	400.00
Street Naming - Change of Address	203.00	203.00
Development		-
Building Control		-
Building controlfees are based on an hourly rate of:		£52.69 P/Hr